

Northwest Disaster Institute: West Course Catalog

| Title | Description |
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| Basic Instructor Specialty Training (BIST) | This course is open to all Red Cross employees and volunteers with disaster relief experience within the Red Cross who meet the requirements and competencies to be a basic disaster instructor and have a demonstrated ability to work effectively in group settings. Individuals need to talk to their DPM if they are interested in this course; all individuals must be approved and complete the online Basic Instructor Fundamentals. |
| Care Assistant Fundamentals | This course is designed to enhance the Red Cross capability to assist clients with the basic needs of daily living during disaster and in an unfamiliar environment. It is also designed to enhance the ability to meet the activity of daily living needs of client as an adjunct to and supervised by Disaster Health Services. The vision is to train shelter workers and partners to meet the mobility, transferring, feeding, and observation essentials of clients with disabilities, functional and access needs, under the supervision of Disaster Health Services. This training will prove beneficial to not only clients, but also to volunteers because it includes basic body mechanics tips that should reduce the incidence of back and other body strains. This training includes instructor-led lecture, demonstration, written and skills testing. Students will have to complete the written test and skills testing with 80% accuracy. Failure to comply with all safety measures will result in an incomplete for the training. Care Assistants will be considered an adjunct to Mass Care, under the supervision of Disaster Health Services. |
| Collaborating Essentials | Collaborating Essentials is a basic level, instructor-led course designed to promote and support collaboration at the Red Cross. Participants will engage in discussions and scenarios to determine the different skills and behaviors required for building and maintaining internal and external relationships. The course emphasizes the role that collaboration plays in the successful delivery of disaster services. |
| Communication 202 | Media skills and messaging training will help prepare participants to be a Red Cross spokesperson during a disaster. Communications volunteers, Disaster Cycle employees, Executive Directors, DAT leads and shelter managers are highly encouraged to join. |
| Concept of Operations Workshop | In this workshop we will explore the Disaster Cycle Services Concept of Operations which was published November 2014. As part of that discussion we will delve into further detail on ICS, incident action planning, and situation reporting. The entire workshop will offer an insight into how the meetings/reporting/products are developed and distributed on a disaster. It is highly recommended that you take the ICS workshop prior to this workshop. |
| DAT or Casework Exercise Workshop | This course will be an exercise using field examples of Casework |
| Deployment Basics | Deployment Basics introduces responders to the expectations and responsibilities of being a responder and prepares them for what to expect before, during and after a disaster assignment. The workshop will also spend some time discussing the use of Staff and Travel Cards when deployed. |
| Disaster Frontline Supervisor | Disaster Frontline Supervisor (DFS) is an instructor-led, basic level course. The Disaster Frontline Supervisor Handbook provides disaster relief operations supervisors with tools that support their success. The handbook is for use on operations and in the classroom. You will receive a link to the handbook to use in the course. Disaster Frontline Supervisor Simulation (DFSS) is an instructor-led, basic level course. The simulation builds on the information presented in the Disaster Frontline Supervisor (DFS) course. The simulation provides participants an opportunity to practice key supervisory skills and use the Disaster Frontline Supervisor Handbook as a resource. |
| Facilitative Leadership for Mobilizing the Community | The purpose of this course is to prepare participants to practice effective facilitative leadership skills when mobilizing the community to meet client and community disaster related needs. |
| Financial Tools for Local Management (using 5266 data) | This session will introduce disaster operation leadership to the tools available on a DRO to support informed decisions at all levels from a single activity to the entire operation. The ARC databases of record will be identified along with their reporting capabilities. Discussions will include the statistical information about disaster services and about financial commitments on the DRO that are provided on the Disaster Operations Control Form 5266, how to efficiently track and collect that information and how to use that information to make informed decisions. |
| First Aid/CPR/AED Blended Learning | This course consists of an online learning and a classroom skills session. Online learning must be completed prior to attending the classroom skills session. The skills session will take 1 1/2 hours to complete. |
| General Session #1 Welcome with DDE Denise Everhart | |

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| General Session #2 - Everyone Is Welcome (Disability Integration Course) with Paul Timmons & Eleanor Guzik | As a vital part of our focus on Mass Care in 2016, we are renewing our operational commitment to those with disabilities and access and functional needs. At least 20 percent of Americans have disabilities and may have access and functional needs that will affect their ability to prepare, respond and recover. The goal is to ensure that our disaster responders in all activities will attend this course and help make sure we "Get it Right", every time. |
| General Session #3 - Regional Executive Terry Pollard | |
| Government Operations Fundamentals | Government Operations Fundamentals is a basic level, instructor-led course that introduces the roles, responsibilities and tasks of the Red Cross Government Liaison. The course content is based on the Government Operations Handbook and other Disaster Services program guidance. Participants engage in activities and scenarios that Red Cross government liaisons typically encounter when representing the Red Cross throughout the disaster cycle. The course will also spend time discussing the Red Cross role in ESF6. Prerequisites: The following courses are highly recommended prior to attending or soon after completing Government Operations Fundamentals. Red Cross Training Required (available online): Emergency Operations Center Liaison Self-Study; Collaborating Essentials. FEMA: IS-100.b Introduction to Incident Command System; IS 230.c Fundamentals of Emergency Management; IS-700.a NIMS An Introduction; IS-800.b National Response Framework, An Introduction |
| Government Ops Center Liaison Fundamentals | |
| In-Kind Donations on DROs | In-Kind Donations on Disaster Relief Operations Fundamentals is a basic level, instructor-led course that introduces the responsibilities and tasks of an In-Kind Donations responder working in Logistics operations on a disaster relief operation. Participants engage in activities and scenarios that Red Cross Supply responders typically encounter when working on a Red Cross disaster relief operation. Prerequisite: Logistics: An Overview |
| Intro to Public Affairs | The purpose of this course is to prepare participants to interact with the media and share their Red Cross stories while safeguarding the privacy of the people we serve and work with after a disaster. |
| Life, Safety & Asset Protection workshop (LSAP) | The purpose of this course is to learn how to provide s safe and secure an operating environment as is possible for employees and volunteers, as well as clients and visitors, on disaster relief operations. Life Safety and Asset Protection employees and volunteers also provide for the protection of the facilities, infrastructure, equipment, vehicles, supplies and assets of the Red Cross. |
| Logistics: An Overview | Logistics: An Overview is an instructor-led, basic level course designed to give participants an overview of the Logistics group and the activities associated with it. Participants will learn about the skills, abilities and knowledge needed by Logistics workers and how they can become involved in their local chapter. |
| Mass Care Management | Is an advanced level, instructor-led course designed to provide participants with skill practice to successfully complete Mass Care management tasks on a disaster relief operation and provide customer service and management support to assigned disaster workers. |
| Paul Timmons Q&A | This session offers attendees an opportunity to ask questions of the presenter about the preceding "Everyone Is Welcome" presentation. |
| Psychological First Aid | Psychological First Aid is a basic level, instructor-led course. It provides a framework for understanding the factors that affect stress responses in disaster relief workers and the clients they serve. Participants engage in practice exercises and complete a self-review questionnaire. |
| RC View | This is a presentation designed to introduce attendees to the features and functions of RC View and the situational awareness it provides to disaster workers on DAT calls and DROs. |
| Reconnection Workshop: Communicating Clearly | TBD |
| Reconnection Workshop: Stress and Trauma | TBD |

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| Service Delivery Site Management (Day 1 of 2) | In this workshop we will explore the Disaster Cycle Services Concept of Operations which was published November 2014. As part of that discussion we will delve into further detail on ICS, incident action planning, and situation reporting. The entire worksh |
| Serving People with Functional & Access Need in Shelters | The purpose of this course is to prepare employees and volunteers of the Red Cross and other agencies to serve people with functional and access needs in a sensitive and effective manner in a sheltering environment. |
| Shelter Management | The purpose of this course is to prepare participants to effectively operate a shelter facility that provides disaster services in a safe environment for its residents and workers. |
| Social Activity | TBD |
| Social Activity | TBD |
| Social Activity/Time | TBD |
| Staff Services Fundamentals | The purpose of this course is to: Prepare you for successfully completing required Staff Services tasks on a regional disaster operation; Provide you the opportunity to become familiar with the Staff Services Standards and Procedures and Staff Services job tools. |
| Staff Wellness | The purpose of this course is to prepare Staff Wellness workers to accomplish the duties and responsibilities of Staff Wellness. |
| Supply Fundamentals | Supply Fundamentals is a basic level, instructor-led course that introduces the responsibilities and tasks of a Supply responder working in Logistics operations. Participants engage in activities and scenarios that Red Cross Supply responders typically encounter when working on a Red Cross disaster relief operation. |
| Supporting Volunteers and Managing Teams | This course is designed to benefit those who are new to working with volunteers as well as those who have previous experience. It will present opportunities to raise your self-awareness about what you are doing well, as well as identify the positive changes you can make to enhance your success as a supervisor of volunteers. |
| Tribal Workshop | The purpose of this course is to learn about forming relationships and strengthening ties with tribal governments and groups |
| Using CAS/DCA workshop | This course will be a guide on how to use CAS and the DCA process |
| Using Volunteer Connection & LMS (Embarc & Edge) workshop | This course will be about learning the basics of Volunteer Connection and EMBARC. You will learn to update your profile, access your training, log your hours, and other essential functions |